

ADVICE OF CLOSING LETTER

(Date)

Re: _____

Dear _____ :

This letter is intended to confirm that the closing on the above referenced property has been scheduled for _____ .m., on, _____ 20 ____ .

I am enclosing herewith those documents which I would ask you to have executed at closing:

Should you have any questions at all, please feel free to call me. Otherwise, I would appreciate receiving from you a formal set of closing documents for review at least twenty-four (24) hours prior to the date and time referenced above for which closing is scheduled.

Please accept my very best wishes.

Most respectfully,

By: _____